

## Starting a Business Questionnaire – «DB\_SB\_Survey\_Economy\_FullName1»

<http://www.doingbusiness.org>

Dear contributor,

We would like to thank you for your participation in the *Doing Business* project. Your expertise in the area of Starting a Business in «DB\_sb\_Survey\_Economy\_NoCity1» is essential to the success of the *Doing Business* report, one of the flagship publications of the World Bank Group that benchmarks business regulations in 190 economies worldwide. The Starting a Business indicator, which measures the number of procedures, time, cost and paid-in minimum capital requirement for a small and medium-size limited liability company to start up and formally operate, is one of the 11 indicator sets published by the *Doing Business* report.

The report attracts much attention around the world. The latest edition, *Doing Business 2019: Training for Reform*, was the 16th in a series of annual reports measuring the regulations that enhance business activity and those that constrain it. It received over 12,000 media citations within just a week of its publication on October 31, 2018. Within that same period the *Doing Business 2019* report was mentioned in online articles or social media posts over 120,000 times. One hundred and twenty-eight economies implemented a total of 314 reforms easing the process of doing business. Europe and Central Asia and Sub-Saharan Africa continue to be the regions with the highest share of economies reforming – i.e. 83%, followed by the Middle East and North Africa.

Governments worldwide read the report with interest every year, and your contribution makes it possible for the *Doing Business* project to disseminate the regulatory best practices that continue to inspire their regulatory reform efforts. In 2017/18, 50 economies made changes to pre-registration and registration formalities captured by the Starting a Business indicator.

We are honored to be able to count on your expertise for *Doing Business 2020*. Please do the following in completing the questionnaire:

- Review the assumptions of the case study before updating last year's information in the questionnaire.
- Describe in detail any reform that has affected the areas of starting a business since May 1, 2018.
- Be sure to update your name and address if necessary.
- **Kindly return the questionnaire to Frédéric Meunier at [fmeunier@worldbank.org](mailto:fmeunier@worldbank.org).**

We thank you again for your invaluable contribution to the work of the World Bank Group.

Sincerely,

Frédéric Meunier  
Tel: +1 202 473 0926  
Email: [fmeunier@worldbank.org](mailto:fmeunier@worldbank.org)

## Paperless Option for Complimentary Report and Certificate

**New this year:** the paperless option is selected by default to reduce our environment footprint. Your certificate and report will be sent via email. Please remove the [X] below if you prefer to receive print versions via postal mail.

Please e-mail me an electronic copy of the report and my certificate of appreciation.

**Primary Contributor Information:** Please check the box next to information you **do not** want us to **publish**.

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**Additional Contributor(s):** If there are more people whom you would like us to acknowledge, kindly send us an e-mail.

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[title] [first name] [last name]	[firm] [position] [profession]	[ ]	[phone] [mobile]	[street] [state/province] [city/country]
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**Referrals:** Please help us expand our list of contributors by referring us to other experts in the private or public sector (lawyers, notaries, public officials or any expert on this field) who can respond to the questionnaire.

First name	Last name	Position	Firm	Address	Phone	E-mail
[ ]	[ ]	[ ]	[ ]	[ ]	[ ]	[ ]
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## 1. CASE STUDY ASSUMPTIONS

The Starting a Business indicators record all procedures officially required, or commonly done in practice, for an entrepreneur to start up and formally operate an industrial or commercial business, as well as the time and cost to complete these procedures and the paid-in minimum capital. These procedures include obtaining all the necessary licenses and permits and completing any required notifications, verifications or inscriptions for the company and employees with relevant authorities.

Please provide responses to the questions in sections 2 and 3 of the questionnaire based on the case study assumptions and information below.

You are setting up the following company:

<b>Type of limited liability company</b>	<ul style="list-style-type: none"> <li>«DB_sb_CompanyType». The business has 5 owners (shareholders) and is <b>100% domestically owned</b>.</li> </ul>
<b>Location</b>	<ul style="list-style-type: none"> <li>In «Survey_City».</li> </ul>
<b>Company size</b>	<ul style="list-style-type: none"> <li><b>Start-up capital:</b> «Survey_Currency_Code» «DB_sb_StartupcapitalLCU» (equivalent to USD «DB_sb_StartupcapitalUSD»).</li> <li>Annual sales (turnover): «Survey_Currency_Code» «DB_sb_AnnualSalesLCU» (equivalent to USD «DB_sb_AnnualSalesUSD»).</li> <li>Number of employees: <b>10-50 employees</b> (within 1 month of commencement of operations). All are nationals of «DB_sb_Survey_Economy_NoCity1».</li> </ul>
<b>Activities</b>	<ul style="list-style-type: none"> <li>The business conducts <b>general industrial or commercial activities</b>, such as production or sale of goods or services to the public.</li> <li>The business does not qualify for investment incentives or any special benefits.</li> <li>The business does not perform foreign trade activities and does not handle products subject to a special tax regime, for example, liquor or tobacco. It does not use heavily polluting production processes.</li> </ul>
<b>Assets and office space</b>	<ul style="list-style-type: none"> <li>The business does not own real estate. It leases the commercial plant and offices.</li> <li>The amount of the annual lease for the office space is «Survey_Currency_Code» «DB_sb_AnnualLeaseLCU» (equivalent to USD «DB_sb_AnnualLeaseUSD»).</li> <li>The size of the entire office space is approximately 929 square meters (10,000 square feet).</li> </ul>
<b>Company deed</b>	<ul style="list-style-type: none"> <li>10 pages long.</li> </ul>

## 2. REFORM UPDATE

When answering the questions below, please use the case study assumptions provided in section 1.

**2.1 Has there been any reform (in practice or in laws and regulations) related to the process of starting a business SINCE May 1, 2018?**

If applicable, please indicate the name and date of the law and provide an online link to the legal text:

Response	If yes, has this reform simplified or complicated the process of starting a business? Please explain:
-Click to Select-	

**2.2 Are you aware of any reform (in practice or in laws and regulations) related to the process of starting a business that is expected to be adopted PRIOR TO May 1, 2019?**

Response	If yes, is this reform expected to simplify or complicate the process of starting a business? Please explain:
-Click to Select-	

**2.3 Are you aware of any reform (in practice or in laws and regulations) related to the process of starting a business that is ongoing and is expected to be adopted AFTER May 1, 2019?**

Response	If yes, is this reform expected to simplify or complicate the process of starting a business? Please explain:
-Click to Select-	

**2.4 How many «DB\_sb\_CompanyType» registrations did you or your company oversee in the past year?**

-Click to Select-

### 3. THE BUSINESS START-UP PROCESS

For your convenience, last year's aggregate answers are included in this survey. They represent a **unified answer** based on the answers we received from various contributors. Thus, they may not match the specific answers that you or your colleagues provided last year.

If you feel that the unified answers do not reflect the current reality in your economy, kindly provide us with your own answers and a clear indication of the reasons for your different views.

Please describe in detail any change to the data and indicate when the change took effect. Please specify the reason why you think the data for this year should be different:

- (i) Correction: our unified answer is wrong and does not reflect the current practice in your economy;
- (ii) Reform: the different answer resulted from a modification of practice or law after May 1, 2018;
- (iii) Other: please specify.

#### Definitions

A **procedure** is any interaction of the company founder with external parties, for example, government agencies, lawyers, auditors or notaries. Interactions between company founders or between company officers and their employees are not considered separate procedures. Both pre- and post-incorporation procedures that are required for an entrepreneur to legally operate a business (**including procedures required after the company incorporation**) are recorded. If female entrepreneurs have to comply with additional requirements compared to male entrepreneurs, such additional requirements are included in the list of procedures and are marked as "applies to women only".

**Time** is recorded in **calendar days**, not working days. The time span for each procedure starts with the first filing of the application or request and ends once the company has received the final document, such as the company registration certificate or tax number (for example, it includes the time to make an appointment with a notary or any waiting time once the documents are filed). It is assumed that the entrepreneur has had no prior contact with any of the officials. Procedures that can be fully completed online and in less than 1 day are counted as half a day.

**Costs** include only **official fees and taxes**. Bribes are excluded. If possible, please indicate the relevant fee schedule or calculation formula (for example, as a percentage of the company's capital). Fees for professional services (such as those of notaries, lawyers or accountants) are included only if the company is required by law to use such services or if the use of professional services are solicited by the majority of entrepreneurs.

**Paid-in minimum capital requirement** is the amount that an entrepreneur is required to deposit in a bank or with a notary prior to or within 3 months of company registration.

**Please note that all time and cost estimates for each procedure should be provided assuming that no bribe is offered to the officials. Similarly, please assume that no procedure can be skipped through a bribe payment.**

### 3.1 Please update the data below, taking into account the case study assumptions provided in section 1.

- Please describe in detail any change to the data and indicate when the change took effect.
- When your answers differ from last year's information, please specify whether this is due to a correction, a reform or other reason.

	Last year's information	Please update last year's information	Comments (correction, reform, other)
Most common type of domestic limited liability company in «DB_SB_Survey_Economy_FullName1».	«DB_sb_CompanyType»		
Minimum capital requirement	«DB_sb_MinCapLCU»		
Paid-in minimum capital requirement (minimum amount to be deposited prior to or within 3 months of company registration)	«DB_sb_PaidinMinCapLCUorUSDCON»		

### 3.2 Please revise as needed the following list of procedures to start a company in «Survey\_City» based on the scenario described in section 1.

<b>Procedure</b> «DB_sb_DBSBProcList_PRO CEDURE_NUM BER_coun»	«DB_sb_DBSBProcList_Name_counter»
<b>Name update:</b>	
<b>Time:</b>	Time last year: «DB_sb_DBSBProcList_TimeforWeb_counter»
	<b>Time update:</b>
	Can this procedure be done simultaneously with another procedure? -Click to Select-
	If so, which other procedure can it be done simultaneously with?
<b>Cost:</b>	Cost last year: «DB_sb_DBSBProcList_CostforWeb_counter»
	<b>Cost update:</b>
	Legal basis for the fee (including a link to the fee schedule where available):
<b>Agency:</b>	Agency last year: «DB_sb_DBSBProcList_Agency_counter»
	<b>Agency update:</b>
<b>Procedure Details:</b>	Details: «DB_sb_DBSBProcList_ProcedureComments_cou»
	<b>Your comments:</b>
If you made changes to last year's information, please indicate whether these reflect a correction or a reform -Click to Select-	
Please explain the changes and provide the legal basis when applicable:	
Can this procedure be done online? -Click to Select- Please provide a link to the website:	
If <b>yes</b> , do the <b>majority</b> of entrepreneurs use this online service? -Click to Select-	
If <b>not</b> , what are the main obstacles?	
If the procedure is done online, is any <b>further</b> in-person interaction still needed <b>at the agency</b> (i.e. a visit to submit physical documents in addition to the electronic submission; a visit to obtain the final document; receive a physical	

inspection visit, etc.)? -Click to Select-

If yes, please explain:

**3.3 Additional procedures to start and operate a business. Please specify any new or existing procedures that have been omitted from the general list. For example, are there any missing procedures related to:**

- Registration of employer and/or employees with the relevant social security agency
- Registration of employer and/or employees with the Ministry of Labor
- Registration of employer with the relevant tax authority and/or VAT
- Registration or inspection of the company's office space by any agency

<b>Additional procedure 1</b>	
<b>Time:</b>	
	Can this procedure be done simultaneously with another procedure? -Click to Select-
	If so, which other procedure can it be done simultaneously with?
<b>Cost:</b>	
	<b>Legal basis for the fee (including a link to the fee schedule where available):</b>
<b>Agency:</b>	
<b>Procedure Details:</b>	
	Please indicate the sequence of this new procedure (for example, between procedures 2 and 3):
Can this procedure be done online? -Click to Select-	
Please provide a link to the website:	
If <b>yes</b> , do the <b>majority</b> of entrepreneurs use this online service? -Click to Select-	
If <b>not</b> , what are the main obstacles?	
If the procedure is done online, is any <b>further</b> in-person interaction still needed <b>at the agency</b> (i.e. a visit to submit physical documents in addition to the electronic submission; a visit to obtain the final document; receive a physical inspection visit, etc.)? -Click to Select-	
If yes, please explain:	

<b>Additional procedure 2</b>	
<b>Time:</b>	
	Can this procedure be done simultaneously with another procedure? -Click to Select-
	If so, which other procedure can it be done simultaneously with?
<b>Cost:</b>	
	<b>Legal basis for the fee (including a link to the fee schedule where available):</b>
<b>Agency:</b>	
<b>Procedure</b>	

<b>Details:</b>	Please indicate the sequence of this new procedure (for example, between procedures 2 and 3):
Can this procedure be done online? -Click to Select- Please provide a link to the website:	
If <b>yes</b> , do the <b>majority</b> of entrepreneurs use this online service? -Click to Select-	
If <b>not</b> , what are the main obstacles?	
If the procedure is done online, is any <b>further</b> in-person interaction still needed <b>at the agency</b> (i.e. a visit to submit physical documents in addition to the electronic submission; a visit to obtain the final document; receive a physical inspection visit, etc.)? -Click to Select-	
If yes, please explain:	

## 4. RESEARCH QUESTIONS

This year, *Doing Business* is collecting data on the quality of infrastructure, accessibility of information and legislative framework for the registration of limited liability companies. It also looks into the issue of education and training at the company registry. This section measures data for «DB\_sb\_Survey\_Economy\_NoCity1». Please provide your answers to the questions below as well as your comments when applicable.

### 4.1 Quality of infrastructure at the business registry

	Last year's information	Please update last year's information	Comments
4.1.1 Is there a centralized business registry with full national coverage («DB_sb_Survey_Economy_NoCity1»)?	«DB_sb_4.1.1. Is there a centralized business registry with full national coverage»	-Click to Select-	
4.1.2 Are all company records stored in digital form in the economy («DB_sb_Survey_Economy_NoCity1»)?	«DB_sb_4.1.2 Are all company records stored in digital form in the economy»	-Click to Select-	
4.1.3 Is there an electronic database to search all company records?	«DB_sb_4.1.3 Is there an electronic database to search all company records?»	-Click to Select-	
If yes, is the search available in bulk (i.e., the result would show all companies that satisfy the search criteria)?	«DB_sb_4.1.3 Search available in bulk?»	-Click to Select-	
If yes, is the search available for individual cases?	«DB_sb_4.1.3 Search available for individual cases?»	-Click to Select-	
4.1.4 Is there an electronic system that covers the entire company registration process (from submitting the application to receiving the company documents in an electronic format)?	«DB_sb_4.1.4 Is there an electronic system that covers the entire company registration process?»	-Click to Select-	
4.1.5 Is there a fully electronic filling of changes of company ownership?	«DB_sb_4.1.5 Is there a fully electronic filling of changes of ownership?»	-Click to Select-	
4.1.6 Is there an electronic payment for all fees related to company incorporation?	«DB_sb_4.1.6 Is there an electronic payment for all fees related to company incorporation?»	-Click to Select-	
4.1.7 Is there an electronic signature or another electronic form of authentication (with relevant legal framework) used for online company registration?	«DB_sb_4.1.7 Is there an electronic signature or another electronic form of authentication	-Click to Select-	

	(with relevant legal framework) used for online company registration?»		
4.1.8 Is there an automated electronic exchange of information between the business registry and other stakeholder agencies (tax authority, social security, pension fund, etc.)?	«DB_sb_4.1.8 Is there an electronic exchange between the registry and agencies?»	-Click to Select-	
4.1.9 Is a Unique Business Identification number (UBI) for all companies used by all government agencies (business registry, tax authority, social security, etc.)?	«DB_sb_4.1.9 Is a UBI for all companies used by all government agencies?»	-Click to Select-	

## 4.2 Accessibility of information about companies

	Last year's information	Please update last year's information	If online, please provide link	Comments
4.2.1 Does the company registry provide public access to information about the:				
• Name of company?	«DB_sb_4.2.1.a Name of the Company?»	-Click to Select-		
• Company ID?	«DB_sb_4.2.1.b Company ID?»	-Click to Select-		
• Name of directors?	«DB_sb_4.2.1.c. Name of directors?»	-Click to Select-		
• Name of shareholders?	«DB_sb_4.2.1.d Name of shareholders?»	-Click to Select-		
• Name of beneficial owners?	«DB_sb_4.2.1.e Name of beneficial owners?»	-Click to Select-		
• Articles of association?	«DB_sb_4.2.1.f Articles of association?»	-Click to Select-		
• Year of incorporation?	«DB_sb_4.2.1.g Year of incorporation?»	-Click to Select-		
• Legal address?	«DB_sb_4.2.1.h Legal address?»	-Click to Select-		
• Physical address?	«DB_sb_4.2.1.i Physical address?»	-Click to Select-		

• Type of main activity?	«DB_sb_4.2.1.j Type of main activity?»	-Click to Select-		
• Annual accounts?	«DB_sb_4.2.1.k Annual accounts?»	-Click to Select-		
4.2.2 Is the list of documents needed to incorporate a limited liability company available to the general public?	«DB_sb_4.2.2 Is the list of documents needed available to the general public?»	-Click to Select-		
4.2.3 Is the list of all fees (including their amount) required for company incorporation available to the general public?	«DB_sb_4.2.3 Is the list of all fees (including their amount) required for company incorporation available to the general public?»	-Click to Select-		
4.2.4 Are the service standards for company incorporation (e.g. commitment from the administration to deliver the document within a specific timeframe) available to the general public?	«DB_sb_4.2.4 Are the service standards for company incorporation (e.g. commitment from the administration to deliver the document within a specific timeframe) available to the general public?»	-Click to Select-		
4.2.5 Are statistics about newly registered limited liability companies available to the general public?	«DB_sb_4.2.5 Are statistics about newly registered limited liability companies available to the general public?»	-Click to Select-		
If yes, what is the number of new limited liability companies in the economy («DB_sb_Survey_Economy_NoCity1») in 2018?				

### 4.3 Legislative framework for company registration

	Last year's information	Please update last year's information	If yes, please provide a specific legal basis	Comments
4.3.1 Is it mandatory to verify the company name?	«DB_sb_4.3.1 Is it mandatory to verify the company name?»	-Click to Select-		
4.3.2 Is it mandatory to verify the identity of the entrepreneurs?	«DB_sb_4.3.2 Is it mandatory to verify the identity of the entrepreneurs?»	-Click to Select-		
If yes, who is held responsible for verifying the identity of the entrepreneurs? Please select all that apply:	«DB_sb_4.3.2 Who is held responsible for verifying the identity of the entrepreneurs?»	<input type="checkbox"/> Registrar <input type="checkbox"/> Notary <input type="checkbox"/> Lawyer <input type="checkbox"/> Other		
4.3.3 Is it mandatory to register changes of company name at the business registry?	«DB_sb_4.3.3 Is it mandatory to register changes of company name at the business registry?»	-Click to Select-		
If yes, what is the time limit for registering such changes?	«DB_sb_4.3.3 Time limit»			
4.3.4 Is it mandatory to register changes in shareholder details at the business registry?	«DB_sb_4.3.4 Is it mandatory to register changes in shareholder details at the business registry?»	-Click to Select-		
If yes, what is the time limit for registering such changes?	«DB_sb_4.3.4 Time limit»			
4.3.5 Is it mandatory to register changes in the articles of association at the business registry?	«DB_sb_4.3.5 Is it mandatory to register changes in the articles of association at the business registry?»	-Click to Select-		
If yes, what is the time limit for registering such changes?	«DB_sb_4.3.5 Time limit»			

4.3.6 Is it mandatory to register bankruptcy cases?	«DB_sb_4.3.6 Is it mandatory to register bankruptcy cases?»	-Click to Select-		
If yes, what is the time limit for registering such cases?	«DB_sb_4.3.6 Time limit»			
4.3.7 Is it mandatory to register beneficial owner details and changes thereof?	«DB_sb_4.3.7 Is it mandatory to register beneficial owner details and changes thereof?»	-Click to Select-		
If yes, what is the time limit for registering such changes?	«DB_sb_4.3.7 Time limit»			

## 5. ADDITIONAL QUESTIONS FOR PUBLIC SECTOR RESPONDENTS

### 5.1 Data about Total and Newly Registered Companies

#### 5.1.1 Statistics about firm creation

This table intends to measure on the level of firm creation in the economy («DB\_sb\_Survey\_Economy\_NoCity1»). While providing statistics, please consider the following elements:

1. “Companies with Limited Liability” refer to all companies with a form of Limited Liability (LLC, Simplified LLC, etc.).
2. “All Companies” include all types of legal forms of firms or business establishments (including LLCs and others).
3. “New” numbers refer to the newly created firms during the calendar year.
4. “Total” numbers refer to the stock of existing firms at the end of the calendar year.

Please kindly complete the information below corresponding to each of the years:

	Companies with Limited Liability <sup>1</sup>		All Companies <sup>2</sup>	
	<b><u>NEW</u> Limited Liability Companies<sup>3</sup></b> (registered during the calendar year)	<b><u>TOTAL</u> Limited Liability Companies<sup>4</sup></b> (registered at the end of the calendar year)	<b><u>NEW</u> Companies<sup>3</sup></b> (registered during the calendar year)	<b><u>TOTAL</u> Companies<sup>4</sup></b> (registered at the end of the calendar year)
2006				
2007				
2008				
2009				
2010				
2011				
2012				
2013				
2014				
2015				
2016				
2017				
2018				

#### 5.1.2 Legal framework for limited liability companies

5.1.2a Is there only one or several types of limited liability companies?	-Click to Select-
5.1.2b If there are several types of limited liability companies, please indicate all possible options: Please specify the relevant regulation and article(s):	
5.1.2c Do your estimates regarding the number of companies with limited liability (statistics table) cover all possible types of LLCs?	-Click to Select-

## 5.1.3 Legal framework for all types of companies

Please kindly list ALL the legal types of firms and establishments in your economy:	
Please specify the relevant regulation and article(s):	

## 5.2 Data about Female Entrepreneurship

### 5.2.1 Availability of data

Does the business registry keep gender disaggregated data?	-Click to Select-
If yes, what kind of gender disaggregated data is available?	

### 5.2.2 Statistics about the number of female business owners for new limited liability companies

This table intends to measure the number of female business owners out of the total number of business owners in the economy («DB\_sb\_Survey\_Economy\_NoCity1»). It refers only to the business owners of Limited Liability Companies registered every year. For instance, last year in the country, there were 10,000 business owners of new limited liability companies – including 4,500 female business owners and 5,500 male business owners.

Please kindly complete the information below corresponding to each of the years:

	Companies with Limited Liability		
	Number of female business owners (of newly registered limited liability companies during the calendar year)	Number of male business owners (of newly registered limited liability companies during the calendar year)	Total number of business owners (of newly registered limited liability companies during the calendar year)
2014			
2015			
2016			
2017			
2018			

### 5.2.3 Statistics about the number of female sole proprietors

This table intends to measure the number of female sole proprietors out of the total number of sole proprietors in the economy («DB\_sb\_Survey\_Economy\_NoCity1»). For instance, last year in the country, there were 20,000 new sole-proprietors – including 12,000 female sole-proprietors and 8,000 male sole-proprietors. Please kindly complete the information below corresponding to each of the years:

	Sole proprietors		
	Number of female sole proprietors (newly registered during the calendar year)	Number of male sole proprietors (newly registered during the calendar year)	Total number of sole proprietors (newly registered during the calendar year)
2014			
2015			
2016			
2017			

2018			
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## 5.2.4 Statistics about the number of female directors for new limited liability companies

This table intends to measure the number of female directors out of the total number of directors in the economy («DB\_sb\_Survey\_Economy\_NoCity1»). It refers to the number of directors for Limited Liability Companies registered every year. For instance, last year in the country, there were 25,000 business owners of new limited liability companies – including 10,000 female directors and 15,000 male directors.

Please kindly complete the information below corresponding to each of the years:

	Companies with Limited Liability		
	Number of female directors (of newly registered limited liability companies during the calendar year)	Number of male directors (of newly registered limited liability companies during the calendar year)	Total number of directors (of newly registered limited liability companies during the calendar year)
2014			
2015			
2016			
2017			
2018			

## 5.3 Data about New Technologies

This section intends to measure the use of new technologies at the business registry.

When responding to the questions, please consider the following definition:

**Blockchain** – a distributed ledger technology managed by a peer-to-peer network of users that collectively adhere to a specific protocol for transactions and communication.

### 5.3.1 Is the business registry using any form of Blockchain technology?

- Yes
- No
- Other. Please explain:

If yes, please select an appropriate answer:

- Public blockchain – everyone has access to send and validate transactions (no permission needed)
- Private blockchain – participant and validator access are restricted (permission required)
- Consortium blockchain – the administration of the blockchain grants reading rights and allows limited number of transactions
- Other. Please explain:

If no, is the business registry planning to introduce any form of Blockchain technology?

- Yes, please explain
- No

### 5.3.2 Are there any laws or other binding legal instruments (including regulations, agency-specific guidelines, etc.) regulating Blockchain technology?

- Yes. Please explain:  
 No

**5.3.3 In which format can the application for a new company be submitted at the business registry?** Please select all that apply:

- Hard copy / printed information  
 Scanned document  
 Digital document (e.g., fillable PDF form)  
 Digital information filled in directly through a dedicated website  
 Other. Please explain:

**5.3.4 What formats are used to make payments at the business registry?** Please select all that apply:

- Cash payment at the business registry  
 Digital payment at the business registry (credit or debit card)  
 Cash payment at a stand-alone terminal (without personal interaction)  
 Cash or digital payment at the bank or other third party  
 Wire transfer or online banking  
 Mobile payment  
 Other. Please explain:

**5.3.5 In which format is the business incorporation certificate delivered?** Please select all that apply:

- Paper certificate  
 Digital certificate  
 Other. Please explain:

If both paper and digital formats are available, which certificate prevails?

- Paper certificate  
 Digital certificate  
 Other. Please explain:

## REFERRALS

Please help us expand our list of contributors by referring us to other experts in the private or public sector (lawyers, notaries, public officials or any expert on this field) who could respond to *Doing Business* questionnaire.

First name

Last name

Firm name

Position

Phone

Email

Profession -Click to Select-

Topic of Interest -Click to Select-

**Thank you very much for completing the questionnaire!**

We sincerely appreciate your contribution to the *Doing Business* project.

The results will appear in the *Doing Business 2020* report and on our website: <http://www.doingbusiness.org>.

Your work will be gratefully acknowledged.